

Certificate IV (BSB 41507) Diploma (BSB 51407) and Advanced Diploma (BSB 60707) of Project Management Skills Recognition Program

OVERVIEW



Project management is experiencing unprecedented growth and recognition as a profession. A consequence of this growth is increased reliance upon project management and the need to professionally recognise project management capability. As companies increasingly integrate project management into their businesses, the demand for qualified practitioners increases globally.

The PM-Partners group Certificate IV, Diploma and Advanced Diploma Skills Recognition Program is designed to provide project practitioners with the opportunity to prove their capability through their project work; and to have their existing competencies recognised by attaining a formal, nationally recognised qualification.

THIS PROGRAM IS DESIGNED FOR

- Candidates who have gained appropriate levels of competence through previous studies, work and life experiences; and possibly through participation in PM-Partners group Project Management Education Programs.
- Candidates undertaking PMI[®], CAPM[®] or PMP[®] studies are ideally placed to undertake formal assessment against the national project management competency standards.

OBJECTIVE

Using the competencies from the National Project Management Competency Standards within the BSB07 Business Services Training Package, the program consists of an assessment process that enables candidates to demonstrate competency in a logical, orderly and user friendly manner.

Each unit of competency addresses a particular project management function and includes schedule management, cost management, quality management, human resources management, communications, procurement and risk management, all in the context of projects and programs.

Each qualification has a competency-based award and consequently the PM-Partners group program focuses upon recognising competencies acquired over time via a formal Skills Recognition process as set out by the Australian Qualifications Framework.

PM-Partners group are registered AIPM Assessors and recognised as a Project Managed Organisation by the Australian Institute Of Project Management.

PM-Partners group is a Global PMI[®] (Project Management Institute) Registered Education Provider.

Candidates who have been awarded the Project Management Professional Certification (PMP[®]) by the Project Management Institute are eligible to earn Professional Development Units (PDUs) for their participation in this program. See individual program outlines below for redeemable PDU value.

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HOW IT WORKS SKILLS RECOGNITION



Skills Recognition is an assessment process that formally recognises the competencies (skills, knowledge and abilities) that a person has acquired through formal or informal learning, work experience and / or life experience.

Skills Recognition incorporates two assessment approaches:

- Recognition of Prior Learning (RPL) is a process where a candidate may be granted credit or partial credit towards a qualification in recognition of skills and knowledge gained through work experience, life experience and/or formal training.
- Recognition of Current Competencies (RCC) is a process similar to RPL which is based on the formal recognition of skills, knowledge and abilities currently held and able to be demonstrated by the person.

Candidates who have gained appropriate levels of competence through previous studies, work and life experiences are eligible to have their competence assessed against the standard and recognised towards the qualification.

THE PROCESS

The following process has been proven through its use in many industry sectors to be straightforward and user friendly. Support from PM-Partners group staff is available to candidates throughout the program.

To obtain the qualification, candidates must compile a portfolio of evidence to demonstrate competence. This will involve the following:

1. Enrolment in the PM-Partners group Skills Recognition Program - A senior assessor will help you determine the appropriate level of entry to the Skills Recognition process (Certificate IV, Diploma or Advanced Diploma).
2. Attendance at a Project Management Skills Recognition briefing session where you will be guided through self-assessment, assessment requirements, examples of evidence, requirements for the compilation of a portfolio and completing the application.
3. Completion of a portfolio of work-based evidence against the assessment criteria in the Skills Recognition Manual, with support from PM-Partners group.
4. Participation in an assessment interview to present the compiled evidence and discuss the application of project management competencies within the workplace with the assessor.
5. Completion of the process within six months of enrolling in the program.
6. During this process PM-Partners group will advise you of any additional evidence required, or gaps that need to be addressed through coaching, education or demonstration of experience.

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EACH CANDIDATE WILL RECEIVE:

BRIEFING WORKSHOP

During the Briefing Workshop PM-Partners group will explain the National Competency Standards for Project Management, the requirements for competency-based awards within the Australian Qualifications Framework and the Skills Recognition process.

SKILLS RECOGNITION FOR PROJECT MANAGEMENT MANUAL

Each candidate will receive a Skills Recognition for Project Management manual containing:

- Applicant personal details – enrolment form.
- Details regarding support and assistance.
- Applicant instructions – steps for how skills are recognised.
- Self Assessment and Competency Checklist.
- Portfolio of evidence guidelines.
- Instructions for addressing each individual competency.
- Submission Guidelines.

SELF ASSESSMENT GUIDANCE

Candidates will be provided with information for initial self assessment (with support from PM-Partners group) to identify the appropriate competency-based award.

ASSESSMENT AND SUPPORT

Following receipt of the portfolio of evidence a qualified assessor will conduct a competency based assessment in accordance with the Australian Qualifications Framework for the appropriate Project Management award.

Where sufficient evidence is not available and a workplace assessment and/or coaching is required, PM-Partners group will provide a separate and itemised proposal.

All candidates receive support and instruction from the PM-Partners group facilitation and assessment team from beginning to end. Support can usually be carried out by email and telephone.

SKILLS RECOGNITION OUTCOME REPORT

PM-Partners group will advise each candidate of the outcome of the assessment and if/where applicable, how to address any gaps in competency.

AWARD

Once the assessment is completed satisfactorily and skills have been formally recognised, a statement of attainment or qualification is issued by the RTO (Aspire Performance Training RTO #51907) in accordance with the Australian Qualifications Framework.

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PROJECT MANAGEMENT AWARDS AVAILABLE

CERTIFICATE IV IN PROJECT MANAGEMENT (TC1122)

Certificate IV in Project Management is a competency-based award at Australian Qualifications Framework Level 4. Competencies at the Certificate IV level describe the functions of a project team member who usually works with other team members under the direction of a project manager.

To gain the award, candidates must demonstrate that they have achieved the standards described in the units of competency below. Eight units from the National Competency Standards for Project Management are required for the award.

- BSBPMG401A Apply Scope Management Techniques
- BSBPMG402A Apply Time Management Techniques
- BSBPMG403A Apply Cost Management Techniques
- BSBPMG404A Apply Quality Management Techniques
- BSBPMG405A Apply Human Resources Management Approaches
- BSBPMG406A Apply Communications Management Techniques
- BSBPMG407A Apply Risk Management Techniques
- BSBPMG408A Apply Contract and Procurement Techniques

Candidates who currently hold the Project Management Professional Certification (PMP®) are eligible to earn **21** Professional Development Units (PDUs) for their participation in the *Certificate IV* program.

DIPLOMA OF PROJECT MANAGEMENT (TC1123)

The Diploma of Project Management is a competency-based award at Australian Qualifications Framework (AQF) Level 5. Competencies at the Diploma level describe the functions of a project manager who manages the project activities performed by project team members.

Nine units of competency from the National Competency Standards for Project Management are required for the qualification. These units of competency are aligned with the Project Management Body of Knowledge (PMBOK®) and adopted by both the Project Management Institute (USA) and the Australian Institute of Project Management.

- BSBPMG501A Manage Application of Integrative Processes
- BSBPMG502A Manage Project Scope
- BSBPMG503A Manage Project Time
- BSBPMG504A Manage Project Costs
- BSBPMG505A Manage Project Quality
- BSBPMG506A Manage Project Human Resources
- BSBPMG507A Manage Project Communications
- BSBPMG508A Manage Project Risk
- BSBPMG509A Manage Project Procurement

Candidates who currently hold the Project Management Professional Certification (PMP®) are eligible to earn **28** Professional Development Units (PDUs) for their participation in the *Diploma* program.

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PROJECT MANAGEMENT AWARDS AVAILABLE

ADVANCED DIPLOMA OF PROJECT MANAGEMENT (TC1124)

The Advanced Diploma of Project Management is a competency-based award at Australian Qualifications Framework Level 6. Competencies at the Advanced Diploma level describe the functions of a project manager who directs projects/programs.

Nine units of competency from the National Competency Standards for Project Management are required for the qualification. These units of competency are aligned with the Project Management Body of Knowledge (PMBOK®) and adopted by both the Project Management Institute (USA) and the Australian Institute of Project Management.

- BSBPMG601A Direct the Integration of Projects/Programs
- BSBPMG602A Direct the Scope of Projects/Programs
- BSBPMG603A Direct Time Management of Projects/Programs
- BSBPMG604A Direct Cost Management of Projects/Programs
- BSBPMG605A Direct Quality Management of Projects/Programs
- BSBPMG606A Direct Human Resource Management of Projects/Programs
- BSBPMG607A Direct Communications Management of Projects/Programs
- BSBPMG608A Direct Risk Management of Projects/Programs
- BSBPMG609A Direct Procurement and Contract of Projects/Programs

Candidates who currently hold the Project Management Professional Certification (PMP®) are eligible to earn **35** Professional Development Units (PDUs) for their participation in the *Advanced Diploma* program.



FACILITATION

Facilitators of this program are highly qualified and experienced within the area of project management, methodology development and implementation, and hold all relevant certifications with leading Project Management bodies.

ADDITIONAL SERVICES

- AIPM Assessment to Reg PM (Registered Project Manager) or MPD (Master Program Director).
- Coaching to assist in the assessment process or quickly close any skills gaps identified during the assessment process.
- A comprehensive range of project management workshops leading to the Project Management Qualifications.

