

Duration 3 Days



TC1143

OVERVIEW



Business Analysis is experiencing unprecedented growth and recognition as a profession. A consequence of this growth is increased reliance upon business analysis to deliver effective projects, and the need to professionally recognise genuine business analysis skills and abilities. As companies increasingly adopt business analysis frameworks and practices into their businesses, the demand for knowledgeable practitioners increases globally.

The International Institute of Business Analysis (IIBA™) sponsors a business analysis certification program. The purpose and goal of this certification program is the development, maintenance, evaluation, promotion and administration of a rigorous, examination-based, professional certification of the highest calibre – the Certified Business Analysis Professional (CBAP™) credential.

PM-Partners group CBAP™ Preparation Workshop provides the certification preparation required in order to obtain the globally recognised CBAP™ from the IIBA™.

Our intention is not to teach participants how to perform business analysis tasks or produce BA deliverables, but to guide you through the certification process, and prepare you for the CBAP™ exam.

This course was written and is delivered by the very first recipient of the CBAP credential in Australia.

Course participants receive:

- An e-copy of an all inclusive CBAP™ Toolkit.
- A comprehensive course manual covering the entire BABOK™.
- 310 Practice Exam questions and answers, plus a consolidated 150 question Practice Exam with answers.
- An e-copy and printed copy of the BABOK™.

WORKSHOP OBJECTIVE

To prepare experienced business analysts for the task of passing the CBAP™ certification exam, with a minimum of disruption to current work duties.

TARGET AUDIENCE

This workshop is designed for:

- Experienced Business Analysts wishing to obtain the CBAP™ certification.

PREREQUISITES

Participants should:

- Be practicing business analysts.
- Ideally have recently completed a Business Analysis course aligned with the IIBA™'s Business Analysis Body of Knowledge (BABOK™).

PRE-COURSE WORK

There is currently no pre-course work for this program.

EXAM PREPARATION

During the program, participants will be able to assess their ability to successfully pass the exam by completing practice exam questions. Ultimately, attainment of certification provides conclusive assessment.

CERTIFICATION & EXAMINATION

All courseware is based on the BABOK™ v2.0.

All participants will be encouraged to apply to sit the CBAP™ exam at the conclusion of the course, if they have not already done so.

The CBAP™ exam:

- The exam is conducted via Computer Based Testing.
- Candidates will be allocated 3.5 hours to complete the exam.
- There will be 150 multiple choice questions, each with four possible answers.
- Some questions will be comprehension oriented (eg. Definition and recall based on the BABOK™), others will be situational (eg. Given a scenario, which is the best course of action).
- Candidates will be informed of their exam result at the exam's completion.

DELIVERY

All workshops may be conducted onsite or at our premises, with experienced facilitators providing group and / or individual instruction. Training is provided through hands-on learning, relevant exercises and the provision of a participant handbook.

Our participants receive email support throughout the study process and are also entitled to complementary telephone consultation / advice within 60 days of workshop completion.

ACKNOWLEDGEMENT

PM-Partners group acknowledges the following registered trademarks owned by the International Institute of Business Analysis:

- IIBA™ International Institute of Business Analysis.
- CBAP™ Certified Business Analysis Professional.
- BABOK™ Business Analysis Body of Knowledge.



PM-Partners group is an International Associate Sponsor of the IIBA™, and an Endorsed Education Provider.

21 PROFESSIONAL DEVELOPMENT UNITS (PDUs) AWARDED

PM-Partners group is a Global PMI (Project Management Institute) Registered Education Provider.



Participants who have been awarded the Project Management Professional Certification (PMP®) by the Project Management Institute are eligible to earn 21 PDUs for their participation in this workshop.

Workshop Content Summary

- Introduction and Overview
 - The IIBA™
 - The BABOK™
 - The CBAP™ certification
 - The application and certification process
 - Important downloads
 - CBAP™ exam overview
 - Future directions

- Introduction
 - The IIBA™
 - The BABOK™
 - The CBAP™ certification
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- Techniques
 - The 34 Techniques addressed in the BABOK™

- Business Analysis Planning & Monitoring
 - Summary
 - Definition
 - Plan Business Analysis Approach
 - Conduct Stakeholder Analysis
 - Plan Business Analysis Activities
 - Plan Business Analysis Communication
 - Plan Requirements Management Process
 - Manage Business Analysis Performance
 - Practice Exam Questions

- Elicitation
 - Summary
 - Definition
 - Prepare for Elicitation
 - Conduct Elicitation Activity
 - Document Elicitation Results
 - Confirm Elicitation Results
 - Practice Exam Questions

- Requirements Management & Communication
 - Summary
 - Definition
 - Manage Solution Scope & Requirements
 - Manage Requirements Traceability
 - Maintain Requirements for Re-use
 - Prepare Requirements Package
 - Communicate Requirements
 - Practice Exam Questions

- Enterprise Analysis
 - Summary
 - Definition
 - Define Business Need
 - Assess Capability Gaps
 - Determine Solution Approach
 - Define Solution Scope
 - Define Business Case
 - Practice Exam Questions

- Requirements Analysis
 - Summary
 - Definition
 - Prioritize Requirements
 - Organize Requirements
 - Specify and Model Requirements
 - Determine Assumptions and Constraints
 - Verify Requirements
 - Validate Requirements
 - Practice Exam Questions

- Solution Assessment & Validation
 - Summary
 - Definition
 - Assess Proposed Solution
 - Allocate Requirements
 - Assess Organizational Readiness
 - Define Transition Requirements
 - Validate Solution
 - Evaluate Solution Performance
 - Practice Exam Questions

- Consolidated Practice Exam

- Underlying Competencies
 - Analytical Thinking and Problem Solving
 - Behavioral Characteristics
 - Business Knowledge
 - Communication Skills
 - Interaction Skills
 - Software Applications