



Extend your
training budget with
PM-Partners Training Credits



www.pm-partners.com.au

Overview

Maximize the impact of PM-Partners group classroom and onsite training for your organisation with our value-packed Training Credits buying programme; a simple training purchase option that allows you to make a single pre-purchase of training credits for use throughout the year as training needs arise.

The Training Credits programme works like a debit card, you purchase as many credits as you need in a single transaction, then utilise those credits over a 12 month period for any PM-Partners group Services offering including public classroom training, onsite training (private), consultancy and online training. This simple programme allows you to pre-purchase as little or as much training as you need to meet your business and training demands or budget.

Training Credits Benefits

- ⇒ **Flexibility**
Credits can be redeemed for all Services offerings, including classroom, onsite, online, and certification.
- ⇒ **Organisation-wide Redemption**
Credits can be used by anyone within the organisation.
- ⇒ **Savings**
You receive progressive discounts based on volume of Training Credits purchased
- ⇒ **Single Transaction**
By purchasing a "block" of training credits at once, you minimise purchase transactions throughout the year.
- ⇒ **Tracking**
We maintain a register of what has been spent.
- ⇒ **Easy booking**
Once purchased we will issue a unique number confirming your training credit balance and who in your organisation is permitted to redeem the credit. To book against this all you have to do is call 1300 701 314 and we will help advise you on your selection options and organise the booking for you.



Credit Amounts and Discounts

The more training credits you purchase, the higher the discount. Credits/discounts are as follows:

- ⇒ \$0–3,000 0%
- ⇒ \$3,001–10,000 5%
- ⇒ \$10,001–20,000 10%
- ⇒ \$20,001 + Please call for further information

Credits are valid for a full year (12 months) from the date of purchase.

Get Started Today

Simply find your course in our Training Catalogue, on our website or call us for advise and pay using your Training Credits.

To purchase or request more information about the PM-Partners group Education Training Credits Programme, or any other PM-Partners group Education offering, simply contact us:

- ⇒ **Email:** info@pm-partners.com.au
- ⇒ **Web:** www.pm-partners.com.au
- ⇒ **Call:** 1300 701 314





Training Credits Terms & Conditions

This PM-Partners group Training Credits Programme is an agreement between the individual or organisation and the PM-Partners group.

ACCEPTANCE OF TRAINING INDICATES YOUR AGREEMENT TO THESE TERMS.

IMPORTANT: The serial number provided is required to register for Courses. Your training credit balance entitles you to a specific number of training credits ("Training Credits") which may be redeemed by you for Courses provided.

TRAINING CREDITS: The Training Credits must be redeemed for Eligible Courses that are registered and attended within twelve (12) months from the Issue Date ("Term") and are non-transferable and non-refundable. Use of the Training Credits are limited to you and, as applicable, your individual employees or independent contractors while acting in such capacity. When registering for an Eligible Course, Your employee or contractor must identify himself/herself by providing Your PM-Partners group Education Training Credits serial number. All Courses ordered, registered for, or attended on your behalf will incur the appropriate reduction in Training Credits equal to the value of classes ordered for such employees / contractors, but not to exceed the total Training Credit balance available.

You may use Training Credits to acquire Courses of equal or lesser value (as specified in PM-Partners group's then-current standard Training Catalogue) than the number of unused Training Credits available. As Training Credits are redeemed, the Training Credits will be reduced from Your then remaining credit balance available. The Training Credits cannot be used as partial payment for any education services, e.g. if the applicable charge for an Eligible Course is greater than the unused Training Credits connected with this Certificate, such Training Credits may not be applied against such Eligible Course. You are responsible for all travel or out-of-pocket expenses incurred by your personnel in attending a Course or any other PM-Partners group education courses.

CLASS SIZE LIMITS/MINIMUM COURSE LENGTH

REQUIREMENTS: Public Training classes are limited by the size of the training facility and the ratio of instructors to students, and the class size limits for Public Training courses cannot be modified on a class by class basis. For Onsite training courses, if your proposed class size exceeds the maximum number of student enrolled allowable for a course, and if PM-Partners group agrees to accommodate one or more additional students above for such course, then You will be invoiced an additional amount of Training Credits based on the fees identified in the current in country standard Training Catalogue, for each additional student enrolled for the training. Ordering such training will constitute Your acceptance to such additional Training Credit fees for such additional students. Please contact your PM-Partners group training coordinator for additional details. All education courses and registration are subject to space availability.

CANCELLATION/RESCHEDULE POLICY: Use of Training Credits shall also be subject to the then-current PM-Partners group Education Cancellation/Reschedule policy. Refer to the PM-Partners group Education Cancellation/Reschedule policy for further information.

TERMINATION OF TRAINING CREDITS PERIOD: At the end of the Term, any pre-paid, remaining unused Training Credits under this Certificate shall expire and shall be forfeited. No refunds shall be provided based on any remaining, pre-paid unused Training Credits. All Eligible Courses must be registered and attended during the Term; provided, however, if PM-Partners group Education cancels and reschedules a class past the "expiration date" of the Term, you may use the applicable Training Credits for such class beyond the Term.

REPLACEMENT: PM-Partners group is not responsible for a lost, expired, or invalid Certificate. In order to obtain a replacement Certificate, You must provide valid proof of purchase from PM-Partners group.