Business Analysis Skills for Project Managers

Duration: 2 days

" PM-Partners have been leaders in training and professional certification for over 20 years.

Our trainers are highly qualified, practitioners in their chosen fields. "

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Overview

Rare is the project in which a Project Manager does only project management work. In today's lean environments Project Managers are often expected to conduct some business analysis activities, or at the very least need to know how to work effectively with a Business Analyst (BA).

This course introduces Project Managers and other project staff to the fundamental aspects on business analysis, with a view to effectively working alongside their professional cousins.

Course Objectives

This course will provide participants with a working knowledge of:

» The fundamentals of business analysis concepts

» The role of a Business Analyst in any given project

» A robust Requirements Gathering Plan

» Fundamental business analysis tools

» The principles of effective requirements

Corporate Benefits

» Implement the most appropriate solution for the issue or opportunity, increasing the return on investment.

» Provide the solid foundation for projects to generate results.

» Allow organisations to begin to create a reputation for consistently successful delivery of project initiatives, through the enhanced capabilities of their Business Analysts and Project Managers.

Individual Benefits

» Participants' business cases will be comprehensive and measurable, assisting executives with good decision making, increasing the rate of successful implementation and returns to the business.

» Participants will leave the course with a thorough understanding of how to work effectively with Business Analysts, delivering measurable benefits.

» Participants will be provided with tools, templates and guidance for immediate use back in the workplace.

Business Analysis Skills for Project Managers

Who should attend?

This course is designed for a wide range of roles including:

- » Project Managers
- » Project Office Managers
- » Managers and Team Leaders
- » Project Team Members
- » Consultants

Prerequisites

To gain the greatest benefit from participation in this course, participants should understand basic project management concepts.

Development Units

Participants who have been awarded the Project Management Professional (PMP)® credential by the Project Management Institute (PMI)® are eligible to earn **14 PDUs** for their participation in this course (14 Technical).

Participants holding any of the Project Management accreditations (CPPP/ CPPM/CPPD) are eligible to earn **20 CPDs** for this short course.

Course Summary

Introduction to business analysis

Overview of business analysis and the requirements model. The BA role, skills, competencies and activities. Business analysis and project management.

Requirements and their role in the project life cycle

Requirements definition. The effect of poorly defined requirements on a project. Effective requirements principles.

BA key activities

Defining project objectives, business drivers and scope. Stakeholder identification and management. Mapping and prioritising requirements. Business process re-engineering.

Validating and verifying requirements

The Project Manager's role in validating and verifying requirements.

Basic BA tools

Interpret flowcharts and modelling notation conventions.

Course Delivery

Trainers of this course will use a practical delivery approach to provide participants with a 'hands-on', multi-faceted and challenging learning experience.

This course can be held on-site or at our premises. All courses can be customised to suit your requirements.

Materials: A comprehensive participant handbook is provided.