



Building and Leading Project Teams

Duration: 2 days

“ PM-Partners have been leaders in training and professional certification for over 20 years.

Our trainers are highly qualified, practitioners in their chosen fields. ”

Sydney

Level 2, Bank of NSW House
228 Pitt Street
Sydney NSW 2000
P: 1300 70 13 14
www.pm-partners.com.au
info@pm-partners.com.au

Melbourne

Saxons
Level 8, 500 Collins Street
Melbourne VIC 3000
P: 1300 70 13 14

Singapore

20 Bendemeer Road #03-12
Singapore 339914
P: +65 6818 5771
www.pm-partners.com.sg
info@pm-partners.com.au

Overview

It has been said that projects fail for three primary reasons; People, People and People!

While project management methodologies are instrumental to the discipline of project management, they do not in and of themselves deliver successful projects. People do.

Many believe that managing people successfully is an innate quality in those who do it well. While in rare cases this may be so, we believe that every project manager can learn behaviour that is conducive to producing results in projects that are both personally rewarding and directly linked to business returns.

Course Objectives

The objective of this course is to equip participants with strategies, tools and techniques for building and maintaining cohesive and high performing teams. Successful completion of this course will provide participants with:

- » The ability to establish project teams that capitalise on the strengths of its individuals while providing opportunities for personal and professional growth and development
- » Management skills for maintaining optimal performance
- » Tools for supporting the project and its team – preparing and conducting persuasive presentations and interest-based negotiations.

This course is perfect as an adjunct to our Project Management Fundamentals programme, or as a stand-alone course.

Course Delivery

Trainers of this course will use a practical delivery approach to provide participants with a 'hands-on', multi-faceted and challenging learning experience. This course can be held on-site or at our premises.

Materials: A comprehensive participant handbook is provided which includes tools, templates and checklists that can be used on your next project.

Building and Leading Project Teams

Who should attend?

This course is designed for a wide range of roles including:

- » Project Managers
- » Team Leaders
- » Individuals who are about to lead activity on a project
- » Project Managers wishing to gain some insight into their personal leadership style and how this impacts others
- » Project Managers wishing to refresh their people management skills

Prerequisites

To gain the greatest benefit from participation in this course, participants should have generic knowledge of project management disciplines and their practical application.

Development Units

Participants who have been awarded the Project Management Professional (PMP)[®] credential by the Project Management Institute (PMI)[®] are eligible to earn **14 PDUs** for their participation in this course (14 Leadership).

Participants holding any of the Project Management accreditations (CPPP/ CPPM/ CPPD) are eligible to earn **20 CPDs** for this short course.

Course Summary

Building project teams.

Behavioural interviewing for team selection. Typical phases in team development and the role of the project manager. Working with behavioural and communication styles.

Communicating effectively

Your personal and leadership styles. Active listening and questioning techniques. Presentation skills planning and practice.

Achieving Win-Win outcomes

Tools and techniques for ensuring that your needs are understood and met. Planning for and conducting interest-based principled negotiations.

Managing the project team

Leadership versus management. Understanding interpersonal influences. Conflict management. Managing individual performance issues. Providing feedback.

Customisation Options

All courses can be customised to suit your requirements. This includes the substitution / addition of extra modules to cover in greater depth one or more of the modules covered (as per above) or to introduce more advanced aspects of interpersonal skills for project managers e.g.:

- » Coaching and mentoring for Project Managers
- » Facilitation skills
- » Problem solving and decision making

Duration of the course can be expanded or shortened as required.