



## PRINCE2® Foundation to Practitioner

*Weekday course: Foundation - 3 days. Practitioner exam preparation - 2 days.*

*Weekend course: Foundation - 2 days. Practitioner exam preparation - 2 days.*

*Virtual training: Foundation - 3 days. Practitioner exam preparation - 1 day.*

“ PM-Partners have been leaders in training and professional certification for over 20 years.

Our trainers are highly qualified, practitioners in their chosen fields. ”

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## Overview

PRINCE2, firmly established as the world's most-practised method for project management, is globally recognized for delivering successful projects.

The real success of PRINCE2 lies in its compilation of proven best practices in project management taken from academics, business professionals, and consultants across the years. Since its creation, at least two million PRINCE2 exams have been sat in over 150 countries worldwide. This is a clear testament to the value of PRINCE2 to individuals all over the world.

PRINCE2 is practical and accessible and plays a vital role in ensuring that projects of any kind will lead to beneficial outcomes.

These courses provide participants with a solid understanding of the PRINCE2 (6<sup>th</sup> Edition) method covering the principles, themes and processes.

## Objectives

### Foundation

The objectives of the Foundation course are to understand:

- Key concepts relating to projects and PRINCE2
- How the PRINCE2 principles underpin the PRINCE2 method
- The PRINCE2 themes and how they are applied throughout the project
- Prepare for the Foundation examination

### Practitioner

The objectives of the Practitioner course are to:

- Apply the PRINCE2 principles
- Apply and tailor relevant aspects of PRINCE2 themes
- Apply and tailor relevant aspects of PRINCE2 processes
- Prepare for the Practitioner examination

**Please note that the Practitioner course is an [examination preparation course](#) and focuses on the application of PRINCE2 to prepare candidates for the Practitioner examination.**

**TO ACHIEVE YOUR COURSE OBJECTIVES, PARTICIPANTS ARE REQUIRED TO COMPLETE PRE-COURSE WORK FOR BOTH COURSES (refer to prerequisites section).**

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## Who is this course for?

The target audience for this course is:

- Project managers and aspiring project managers
- Other key staff involved in the design, development and delivery of projects including Project Board members (e.g. sponsors), Team Managers, Project Assurance, Project Support (e.g. Project and Programme Office personnel) and Operational line managers / staff

## Prerequisites

Participants should:

- Be project managers or team leaders or have been involved in a project environment
- Understand project terminology and concepts or have completed a project management fundamentals course

## Foundation

The **Foundation course is NOT a project management fundamentals course** and therefore does not cover the principles of project management.

To ensure your outcomes are achieved both courses **require some pre-course preparation**.

For the Foundation course, this will be sent out 2 weeks in advance of the course (or at time of booking if booking less than 2 weeks prior to course commencement).

Expected **pre-course** prep time: **1-2 hours**.

## Practitioner

Participants joining a PRINCE2 Practitioner course will be issued with pre-course work at the end of the Foundation course to ensure adequate preparation for the Practitioner examination.

Expected **pre-course** prep time: **minimum 4 hours**.

To be eligible to sit the PRINCE2 Practitioner examination, participants must have obtained a **pass in the PRINCE2 Foundation exam**.

## Key Topics

The courses explore the following content with the Foundation level focusing on the theory, whilst Practitioner considers the application of the method:

### Key concepts of projects and PRINCE2

Definition of a project. What makes a project a PRINCE2 project? Features and benefits of PRINCE2. The customer/supplier context.

### PRINCE2 Principles

Understanding and analysis of the PRINCE2 principles. Explain which aspects of a project can be tailored, who is responsible and how tailoring decisions are made.

### PRINCE2 Themes

Understand the PRINCE2 themes and how they are applied throughout the project, including business case, organization, quality, plans, risk, change and progress.

### PRINCE2 Processes

Understand the PRINCE2 processes and how they are carried out throughout the project. Explain the purpose, objectives and context of the PRINCE2 processes. Apply and tailor relevant aspects of PRINCE2 in context.

## Course Delivery

Trainers of this course will use a practical delivery approach to provide participants with a 'hands-on', multi-faceted and challenging learning experience. Understanding and recall techniques will be used to provide participants with a solid comprehension of PRINCE2.

Courses are facilitated by our expert team and can be conducted onsite, at our premises or virtually. All courses can be customised to suit your requirements.

**Weekend courses:** These are conducted over two full weekends.

**Virtual Training:** Our virtual training is streamed live (not pre-recorded) with an accredited trainer in real-time – otherwise referred to as Virtual Instructor Led Training (VILT). Our trainers are based in real training rooms complete with audio visual equipment. We apply best practices incorporating a modular approach with frequent activities, visual engagement, appropriate pace and relevant dynamic learning to add value.

**Materials:** A comprehensive participant handbook is provided for the Foundation course.

A participant handbook and the *Managing Successful Projects with PRINCE2* 6<sup>th</sup> Edition publication are provided to Practitioner participants.

# PRINCE2<sup>®</sup> Foundation to Practitioner

## Development Units

### PDU

Participants who have been awarded the Project Management Professional (PMP)<sup>®</sup> credential by the Project Management Institute (PMI)<sup>®</sup> are eligible to earn PDUs for their participation in these courses as follows:

**Foundation: Weekday / Virtual (3 days): 21 PDUs (21 Technical)**

**Weekend (2 days): 18 PDUs (18 Technical)**

**Practitioner: Weekday/Weekend (2 days): 14 PDUs (14 Technical)**

**Virtual training (1 day): 7 PDUs (7 Technical)**

### CPD

Participants holding any of the Project Management accreditations (CPPP/CPPM/CPPD) are eligible to earn CPDs as follows

**Foundation: 20 CPDs**

**Practitioner: Weekday/Weekend (2 days): 20 CPDs**

**Virtual Training (1 day): 14 CPDs for short course OR 15 CPDs for certification attained**

## MyPRINCE2 AXELOS Membership

All candidates who pass the PRINCE2 Practitioner exam are eligible to claim one year's MyPRINCE2 Membership.

AXELOS will email you directly with an invitation to activate your membership.

**Note:** You will need to opt-in to appear on AXELOS' Successful Candidate Register to claim your membership.

## Take<sup>2</sup> Re-sit Exam Option

PeopleCert provide you with the opportunity to sit your exam knowing that if the outcome is not what you expected, you could have another attempt, at a fraction of the exam price.

[Click here](#) for more on the Take<sup>2</sup> option.

## Certification

### Foundation

The Foundation course includes PRINCE2 Foundation Exam which consists of:

- 60 multiple-choice questions
- 55% pass mark (33/60)
- 60 minutes duration
- Closed book exam

### Classroom training

**Weekday courses:** Exam taken on afternoon of day 3 of Foundation course.

**Weekend courses:** Exam taken morning of day 1 of Practitioner course.\*

*\* If you do not successfully pass the Foundation exam then you may take this paper-based exam again, in class, on the same day as your original exam attempt, free of charge. Any re-sits taken after the date of your original exam attempt will incur an additional exam fee.*

**Virtual training.** Online proctored exam taken **after** the course. See below for details.

### Practitioner

The Practitioner course includes PRINCE2 Practitioner Exam which consists of:

- Multiple-choice format based on a project scenario
- 68 questions
- 55% pass mark (38/68)
- 150 minutes (2.5 hours) duration
- Open book (*Managing Successful Projects with PRINCE2* 6<sup>th</sup> Edition publication permitted – no other materials permitted)

### Classroom training

**Weekday / weekend courses:** Exam is taken on the afternoon of day 2 of the course, and papers sent away for scoring.

**Virtual training.** Online proctored exam taken **after** the course. See below for details.

**The PRINCE2 Practitioner certificate is valid for three years, at the end of which you will need to either resit the Practitioner exam OR you can maintain your certificate through AXELOS membership.**

See [www.axelos.com/certifications](http://www.axelos.com/certifications) for details on maintaining certification.

## Taking your virtual exam

On the last day of your Foundation or Practitioner virtual course, you will receive an invitation to book your exam. You have 6 months to sit the exam online. Please check availability when making your booking.

Please refer to [PeopleCert FAQ](#) to view additional information (including system requirements) for web-proctored exams.



PeopleCert administers the PRINCE2 examination scheme. PM-Partners is an accredited partner of PeopleCert (Partner ID: 3800).