



Project Management Fundamentals

(Module 1 of our Project Management Professional Development Program)

Duration: 2 days

“ PM-Partners have been leaders in training and professional certification for over 20 years.

Our trainers are highly qualified, practitioners in their chosen fields. ”

Sydney Training Centre

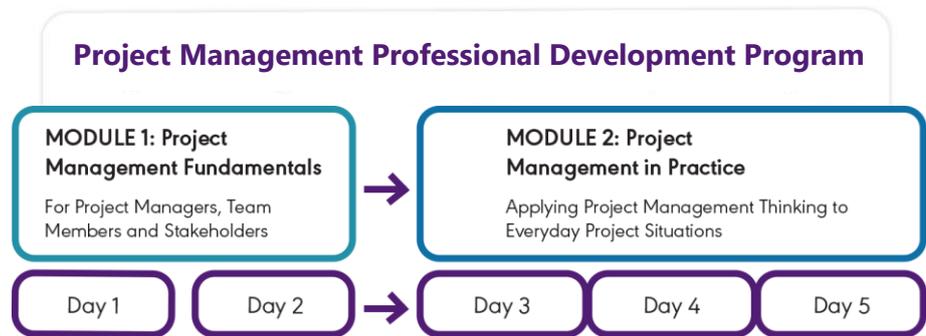
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Overview

Industry research shows that a third of all projects are delivered late. To add to this, even more come in over budget or run past the original deadline, and 28% fail altogether. How you lead a project or perform in a project team can dictate the success or failure of each initiative or project that you are involved in, regardless of its size or complexity.

Our interactive course provides you with proven techniques, tools and processes to deliver projects within specification, on time and on budget.

The course is aligned with *A Guide to the Project Management Body of Knowledge (PMBOK® Guide)*, current research and best practice industry standards, as well as drawing upon the extensive experience of PM-Partners group’s broad ranging and continuing involvement in assisting organisations to achieve rapid results in project delivery capability.

Objectives

As its name implies, this course will provide participants with the essential knowledge and skills to both manage a project end-to-end, and/or be an effective and valuable member of the project team.

The course covers the fundamental steps in every project’s life cycle and uses a real-life case study approach to follow a project from conception through to completion and final review.

The focus is on immediate and direct knowledge transfer to the workplace.

Please note: While agile concepts are introduced, this is not an Agile course. PM-Partners offers many Agile courses, the overviews for which can be located on our website.

Project Management Fundamentals

Who should attend?

- Project managers wishing to formalise their skills and/or to revisit fundamental principles.
- Members of project teams who wish to broaden their understanding of the Project Management Framework and its essential disciplines.
- Technical specialists / engineers moving into a project management/team leadership role, or working for a project manager

Prerequisites

There are no prerequisites for this course.

Development Units

Participants who have been awarded the Project Management Professional (PMP)[®] credential by the Project Management Institute (PMI)[®] are eligible to earn **14 PDU**s for their participation in this course (14 Technical).

Participants holding any of the Project Management accreditations (CPPP/CPPM/CPPD) are eligible to earn **20 CPD**s for this short course.

Successful completion of this course will enable participants to:

- Describe the similarities and differences between an Agile and a Traditional/Waterfall approach within the topic areas below.
- Assimilate essential tools and disciplines for planning and controlling projects effectively.
- Scope a project effectively.
- Create a work breakdown structure and translate this into a reliable schedule.
- Estimate with a greater degree of accuracy using common-sense and proven techniques.
- Make successful cost/schedule/scope trade-offs.
- Assess and manage project risks.
- Baseline projects and perform timely tracking, reporting and communication; managing stakeholder expectations and communication.
- Avoid 'scope-creep' by identifying, managing and controlling change throughout a project.
- Close a project effectively.

Course Delivery

Trainers of this course will use a case study delivery approach to provide participants with a 'hands-on', multi-faceted and challenging learning experience.

Participants will be actively engaged in progressing the project from conception to closure, and in building the necessary documentation and communications tools to do so. Courses are facilitated by our expert team and can be conducted onsite, at our premises or virtually. All courses can be customised to suit your requirements.

Virtual Training: Our virtual training is streamed live (not pre-recorded) with an accredited trainer in real-time – otherwise referred to as Virtual Instructor Led Training (VILT). Our trainers are based in real training rooms complete with audio visual equipment. We apply best practices incorporating a modular approach with frequent activities, visual engagement, appropriate pace and relevant dynamic learning to add value.

Materials: A comprehensive participant handbook is provided.

Where to next... Certification

Project Management Fundamentals is available as a stand-alone course, but also forms the foundation (Module 1) for the 'Project Management Professional Development Program'.

Project Management in Practice (Module 2) is a three-day course which provides a deeper exploration into the disciplines and daily challenges faced by the Project Manager. Please visit our website or contact us on 1300 701 314 for further details on this course.

Experience Based Qualifications*

Once you have gained industry experience in Project Management, you may wish to pursue a nationally recognised, experience-based qualification.

PM-Partners have selected Opportune Professional Development (RTO ID:60072) as our preferred provider of Nationally Recognised Qualifications. Opportune specialises in Experience Based Qualifications that make the achievement of a qualification streamlined and efficient for professionals wanting to have their previous learning and experience recognised with a qualification.

Please see the BSB41515 Certificate IV in Project Management Practice or BSB51415 Diploma of Project Management page of our website for more information.