



Qualified Project Managers. Real Project Skills.

BSB41515 Certificate IV in
Project Management Practice

Project Management is increasingly recognised as a critical organisational capability. The ability to deliver projects on time and on budget - whether internally or for clients - lowers cost, improves efficiency, ensures customer and stakeholder satisfaction and delivers competitive advantage.

This qualification offers an ideal entry point into Project Management and provides a comprehensive introduction into best practice Project Management theories and methodologies aligned with the Project Management Body of Knowledge (PMBOK® Guide).

This highly practical program is designed to develop skills and confidence while equipping graduates to be an effective contributor in a project environment.

The centrepiece of this program is a live Workplace Project selected and supervised within the organisation.

Whether this is a continuous improvement, compliance or operational project, participants will apply your organisation's Project Management Methodology to plan and deliver a project. In addition to the value delivered by this project, participants graduate from the program with practical experience gained in real conditions.

Nationally recognised qualification

- » Suitable for non-project managers seeking to expand professional skills
- » Recognised by the Australian Institute of Project Management and counts towards Certified Practising Project Practitioner (CPPP) accreditation
- » Offered as a traineeship to comply with requirements of the Victorian Major Projects Skills Guarantee
- » Develops practical skills utilising your Project Management Methodology

ABOUT THE QUALIFICATION

There are nine subjects to be completed within the qualification. These subjects provide a well-rounded understanding of Project Management fundamentals and the ability to participate confidently in a professional project team environment.

The Certificate IV program is offered as three modules to be completed over eight to twelve months.

- » The 2.5-day Project Management Fundamentals workshop familiarises participants with the Project Management Lifecycle, common methodologies and principles

- » 4 days of additional training workshops supports participants to progress through the program with emphasis on putting the theory into action through the Workplace Project
- » Self-paced activities including textbook reading, short videos and completion of case studies and questions
- » Webinars check in on progress, support learning and answer questions
- » Participants form project teams, and work to initiate, plan, execute and close a Workplace Project with the support of a Project Manager.

	MODULE 1 Principles of Project Management Lifecycle Scope Time Risk	MODULE 2 Quality Stakeholder Information & Communication	MODULE 3 Workplace Project Plan Implement Review Workplace Project		
Workshop	2.5 Days	1 Day	1 Day	1 Day	1 Day
Self-paced activities	✓	✓	✓	✓	✓
Progress check-ins	✓	✓	✓	✓	✓
Project team activities		Select & initiate project	Plan project	Monitor, control & finalise project	Review project
Timeline	3 Months	3 Months	3 Months	3 Months	

WHAT TO EXPECT

- » High-impact workshops over 6.5 days
- » Ability to immediately apply knowledge and practical skills
- » Regular webinars to support learning
- » Teamwork, collaboration and knowledge sharing
- » Self-paced learning and assessment activities to fit around work and life commitments over 12 months
- » Knowledgeable program facilitators with extensive Project Management expertise and credentials

IS THIS PROGRAM RIGHT FOR YOU?

Your Organisation

Has a structured Project Management Methodology in place (or is rolling one out) and views the expansion of project management disciplines and capability across the business as a priority. Your experienced Project Managers are available to offer support and supervision for the Workplace Project.

Your Participants

Hold a professional or specialist role and are currently working in a project-oriented environment. They have not completed formal training, qualifications or accreditation in Project Management. They may be seeking a Project Management career or to apply recognised Project Management methodologies and disciplines within their current role.

ABOUT US

The program is jointly delivered by two leading organisations. Opportune Professional Development is a Registered Training Organisation (RTO), registered with the Australian Skills Quality Authority (ASQA) to deliver nationally recognised qualifications. Since 2004 our team has delivered over 15,000 qualifications in Australia. Graduates will receive their BSB41515 Certificate IV in Project Management from Opportune.

PM-Partners are a specialist consulting and advisory organisation and leading provider of Project Management short courses in Australia, training around 10,000 people each year.