

# Project Management in Practice

Applying project management thinking to everyday project situations

(Module 2 of our Project Management Professional Development Program)

Duration: 3 days

PM-Partners have been leaders in training and professional certification for over 20 years.

Our trainers are highly qualified, practitioners in their chosen fields.

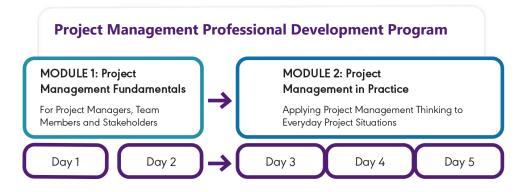
Sydney Training Centre Level 5, 45 Clarence Street Sydney NSW 2000 P: 1300 70 13 14 www.pm-partners.com.au info@pm-partners.com.au

# Melbourne Training Centre

Saxons Level 8, 500 Collins Street Melbourne VIC 3000 P: 1300 70 13 14

# Singapore Training Centre

20 Bendemeer Road #03-12 Singapore 339914 P: +65 6818 5771 www.pm-partners.com.sg info@pm-partners.com.au



## Overview

Companies recognise that effective project management is a key factor in assuring project success. A knowledgeable and experienced project manager will drive an optimal project result and maximise the project's return on investment.

The mark of a truly successful project manager is how they think and behave in the face of the multitude of 'less-than-ideal' situations that they are destined to face almost every day of their project management lives. They accept full responsibility for a project's outcomes and assume the requisite authority to match. These high-performing project managers can strike a delicate balance of the following: analytical and critical thinking skills, superior communication, leadership, negotiation and facilitation skills, combined with a problem-solving, results-oriented focus.

This course has been designed with all the above in mind. With a range of best practice principles as its foundation, this course builds upon participants' existing skills and knowledge by way of a 'guided tour' through a series of real-life scenarios, problems and issues faced by project managers across the board.

# Objectives

This course provides participants with the opportunity to...

- Critically analyse and problem-solve within a project based on typical, real-life scenarios
- Gain real-life skills for facing challenges they'll be faced with when managing projects
- Build upon fundamental project management concepts
- Apply effective interpersonal, leadership and communications skills that will help appropriately engage and manage stakeholders throughout the life of a project
- Collaborate and share experiences and knowledge with other practicing project managers

# Project Management in Practice

# Who should attend?

Participants who will gain the most from their participation in this course are:

 Project managers wishing to build on their existing project management knowledge and experience (minimum 2 years' experience required).

OR

 Project managers who have attended our Project Fundamentals course or equivalent training (minimum 2-day course).

# Professional Development Units

Participants who have been awarded the Project Management Professional (PMP)® credential by the Project Management Institute (PMI)® are eligible to earn 21 PDUs for their participation in this course (16 Technical, 1 Strategic and Business Management, 4 Leadership).

Participants holding any of the Project Management accreditations (CPPP / CPPM / CPPD) are eligible to earn 20 CPDs for this short course.

## Where to Next

Once you have gained industry experience in project management, you may wish to pursue a nationally recognised experience-based qualification.

PM-Partners have selected Opportune Professional Development (RTO ID:60072) as our preferred provider of Nationally Recognised Qualifications.

Please see the BSB41515 Certificate IV in Project Management Practice or BSB51415 Diploma of Project Management page of our website for more information\*.

Alternatively, you may wish to consider furthering your skills with an Agile, PRINCE2® or programme management course.

# **Key Topics**

#### Project selection and feasibility

Exploration of how projects fit into the organisational context and how they are kept in line with organisational strategies and goals.

#### Planning for success

Key concepts, practices, tools and techniques associated with planning activities e.g. scoping, scheduling, creating budgets, and developing project estimates.

## **Engaging and communicating with stakeholders**

Identifying and analysing stakeholders. How to identify and meet stakeholder expectations through negotiation and collaboration techniques. Dealing with common stakeholder challenges.

#### Managing risk, procurement and quality

Developing high quality risk statements and risk treatment plans. Selecting vendors through pre-defined evaluation criteria. Defining and meeting quality requirements.

### Leading the project

Building and developing the project team. Leading a team through effective delegation and providing structured feedback.

#### Controlling and closing the project

Identifying activities to effectively control the project. Measuring project performance and reporting on progress. Taking action to manage deviations to planned baselines. The project manager's role in continuous improvement and benefits realisation.

Although this course does not cover Agile practices in detail, an overview of relevant Agile practices, tools and techniques will be discussed in each session for context.

# **Course Delivery**

Trainers of this course will use a case study delivery approach to provide participants with a 'hands-on', multi-faceted and challenging learning experience.

Participants will be actively engaged in progressing the project from conception to closure, and in building the necessary documentation and communications tools to do so.

Courses are facilitated by our expert team and can be conducted onsite, at our premises or virtually. All courses can be customised to suit your requirements.

Virtual Training. Our virtual training is streamed live (not pre-recorded) with an accredited trainer in real-time – otherwise referred to as Virtual Instructor Led Training (VILT). Our trainers are based in real training rooms complete with audio visual equipment. We apply best practices incorporating a modular approach with frequent activities, visual engagement, appropriate pace and relevant dynamic learning to add value.

Materials. A comprehensive participant handbook is provided.