

 **PRINCE2**<sup>®</sup>  
ACCREDITED TRAINING ORGANIZATION

PeopleCert ON BEHALF OF  AXELOS

# **PRINCE2**<sup>®</sup>

## **Foundation to Practitioner**

**pm-**  
**partners**



# Overview

PRINCE2, firmly established as the world's most-practised method for project management, is globally recognized for delivering successful projects.

The real success of PRINCE2 lies in its compilation of proven best practices in project management taken from academics, business professionals, and consultants across the years. Since its creation, at least two million PRINCE2 exams have been sat in over 150 countries worldwide. This is a clear testament to the value of PRINCE2 to individuals all over the world.

PRINCE2 is practical and accessible and plays a vital role in ensuring that projects of any kind will lead to beneficial outcomes.

These courses provide participants with a solid understanding of the PRINCE2 (6<sup>th</sup> Edition) method covering the principles, themes and processes.

## Foundation to Practitioner Certification

The PRINCE2 Foundation qualification is the first of two PRINCE2 qualifications required to become a Registered PRINCE2 Practitioner.

By passing the exam participants can act as an informed member of a project management team using the PRINCE2 methodology within a project environment.

The Practitioner certification is applied learning. Successful completion of the exam enables the person to run and manage a project within an environment supporting PRINCE2.





# Key Topics

The courses explore the following content with the Foundation level focusing on the theory, whilst Practitioner considers the application of the method:

## Key concepts of projects and PRINCE2

Definition of a project. What makes a project a PRINCE2 project? Features and benefits of PRINCE2. The customer/supplier context.

## PRINCE2 Principles

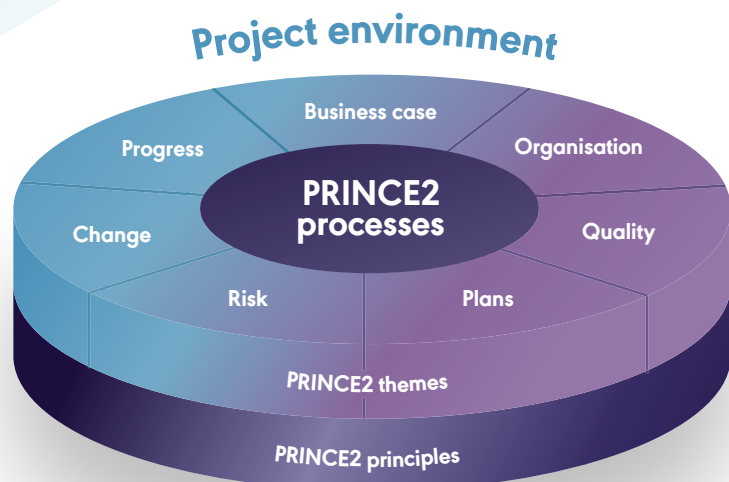
Understanding and analysis of the PRINCE2 principles. Explain which aspects of a project can be tailored, who is responsible and how tailoring decisions are made.

## PRINCE2 Themes

Understand the PRINCE2 themes and how they are applied throughout the project, including business case, organization, quality, plans, risk, change and progress.

## PRINCE2 Processes

Understand the PRINCE2 processes and how they are carried out throughout the project. Explain the purpose, objectives and context of the PRINCE2 processes. Apply and tailor relevant aspects of PRINCE2 in context.



# PRINCE2 Foundation

## Objectives

The objectives of the Foundation course are to understand:

- » Key concepts relating to projects and PRINCE2
- » How the PRINCE2 principles underpin the PRINCE2 method
- » The PRINCE2 themes and how they are applied throughout the project
- » Prepare for the Foundation examination

To ensure your outcomes are achieved both courses **require some pre-course preparation**. Expected **pre-course** prep time: **1-2 hours**.

For the Foundation course, this will be sent out 2 weeks in advance of the course (or at time of booking if booking less than 2 weeks prior to course commencement).



The **Foundation course is NOT a project management fundamentals course** and therefore does not cover the principles of project management.

## Duration

WEEKDAY

**3 days**

WEEKEND

**2 days**

VIRTUAL

**3 days**

## Exam and Certification

The Foundation course includes PRINCE2 Foundation Exam which consists of:

- » 60 multiple-choice questions
- » 55% pass mark (33/60)
- » 60 minutes duration
- » Closed book exam

### Weekday courses

Exam taken on afternoon of day 3 of Foundation course.

### Weekend courses

Exam taken morning of day 1 of Practitioner course.

### Virtual training

Online proctored exam taken **after** the course. See below for information.

# PRINCE2 Practitioner

## Objectives

The objectives of the Practitioner course are to:

- » Apply the PRINCE2 principles
- » Apply and tailor relevant aspects of PRINCE2 themes
- » Apply and tailor relevant aspects of PRINCE2 processes
- » Prepare for the Practitioner examination

Participants joining a PRINCE2 Practitioner course will be issued with pre-course work at the end of the Foundation course to ensure adequate preparation for the Practitioner examination. Expected **pre-course** prep time: **minimum 4 hours**.

To be eligible to sit the PRINCE2 Practitioner examination, participants must have obtained a **pass in the PRINCE2 Foundation exam**.



Please note that the Practitioner course is an examination preparation course and focuses on the application of PRINCE2 to prepare candidates for the Practitioner examination.

**The PRINCE2 Practitioner certificate is valid for three years**, at the end of which you will need to either resit the Practitioner exam OR you can maintain your certificate through AXELOS membership.

See [www.axelos.com/certifications](http://www.axelos.com/certifications) for details on maintaining certification.

## Duration

WEEKDAY

**2 days**

WEEKEND

**2 days**

VIRTUAL

**1 day**

## Exam and Certification

The Practitioner course includes PRINCE2 Practitioner Exam which consists of:

- » Multiple-choice format based on a project scenario
- » 68 questions
- » 55% pass mark (38/68)
- » 150 minutes (2.5 hours) duration
- » Open book (*Managing Successful Projects with PRINCE2 6<sup>th</sup> Edition* publication permitted – no other materials permitted)

### Weekday and weekend courses

Exam is taken on the afternoon of day 2 of the course, and papers sent away for scoring.

### Virtual training

Online proctored exam taken **after** the course. See below for information.



# Course Delivery

Trainers of this course will use a practical delivery approach to provide participants with a 'hands-on', multi-faceted and challenging learning experience. Understanding and recall techniques will be used to provide participants with a solid comprehension of PRINCE2.

Courses are facilitated by our expert team and can be conducted onsite, at our premises or virtually. All courses can be customised to suit your requirements.

**Weekend courses:** These are conducted over two full weekends.

**Virtual training:** Our virtual training is streamed live (not prerecorded) with an accredited trainer in real-time - otherwise referred to as Virtual Instructor Led Training (VILT). Our trainers are based in real training rooms complete with audio visual equipment. We apply best practices incorporating a modular approach with frequent activities, visual engagement, appropriate pace and relevant dynamic learning to add value.

**Materials:** A comprehensive participant handbook is provided for the Foundation course.

A participant handbook and the *Managing Successful Projects with PRINCE2* 6<sup>th</sup> Edition publication are provided to Practitioner participants.

## Taking your virtual exam

On the last day of your Foundation or Practitioner virtual course, you will receive an invitation to book your exam. You have 6 months to sit the exam online. Please check availability when making your booking.

Please refer to [PeopleCert FAQ](#) to view additional information (including system requirements) for web-proctored exams.

## Take<sup>2</sup> Re-sit Exam Option

PeopleCert provide you with the opportunity to sit your exam knowing that if the outcome is not what you expected, you could have another attempt, at a fraction of the exam price.

[Learn more about Take<sup>2</sup> option.](#)



PeopleCert administers the PRINCE2 examination scheme. PM-Partners is an accredited partner of PeopleCert (Partner ID: 3800).



# Who is this course for?

- » Project managers and aspiring project managers
- » Other key staff involved in the design, development and delivery of projects including:
  - Project Board members (e.g. sponsors)
  - Team Managers
  - Project Assurance
  - Project Support (e.g. Project and Programme Office personnel)
  - Operational line managers/staff

## Participants should:

- » Be project managers or team leaders or have been involved in a project environment
- » Understand project terminology and concepts or have completed a [project management fundamentals course](#)

## Professional Development Units (PDUs)

Participants who have been awarded the Project Management Professional (PMP)<sup>®</sup> credential by the Project Management Institute (PMI)<sup>®</sup> are eligible to earn PDUs for their participation in these courses as follows:

### Foundation

**Weekday / Virtual (3 days): 21 PDUs (21 Technical)**

**Weekend (2 days): 18 PDUs (18 Technical)**

### Practitioner

**Weekday/Weekend (2 days): 14 PDUs (14 Technical)**

**Virtual training (1 day): 7 PDUs (7 Technical)**

## CPDs

Participants holding any of the Project Management accreditations (CPPP/ CPPM/ CPPD) are eligible to earn CPDs as follows:

### Foundation

**20 CPDs**

### Practitioner

**Weekday/Weekend (2 days): 20 CPDs**

**Virtual (1 day): 14 CPDs for short course OR 15 CPDs for certification attained**



## MyPRINCE2 AXELOS Membership

All candidates who pass the PRINCE2 Practitioner exam are eligible to claim one year's MyPRINCE2 Membership. AXELOS will email you directly with an invitation to activate your membership.

You will need to opt-in to appear on AXELOS' Successful Candidate Register to claim your membership.

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\*Please note: payment is due 14 days before course start date.

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Pay just 50% of your course fee now and pay the other 50% 14 days before your course starts. Select invoice on checkout and one of our consultants will call you to arrange your payment plan.



## Customer story

Listen to Dominic Cain speak about how he went from being a young Chef to a Programme Director.





“

Very well delivered course, covering all the key points of PRINCE2. Highly recommended.

”

SANYYAM SHARMA

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