APMG International®
Managing Benefits

Managing Benefits™

Foundation to Practitioner

pm-partners

Overview

Benefits Management™ is a concept that many organisations today struggle with. Who should be accountable for benefits, including their realisation? Often benefits are seen as the domain of project management. It is not usually during the project that benefits are realised – generally it is after the project has been delivered, once the deliverables of that project have been embedded into the business and operational use that we hope to see benefits accruing. This may be months (or even years) after the closure of the project.

This course, based on the APMG guide Managing Benefits, focuses on the management of benefits from change initiatives that are delivered via formalised project and programme management methods. Collectively these initiatives form the organisation's change portfolio.

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Key Topics

Foundation

At Foundation level, the course helps participants to:

- Explain Benefit Management - what it is, the case for doing it, and some common misconceptions that can limit its effectiveness in practice
- Describe the seven principles upon which successful benefits management practices are built, and examples of how they can be/have been applied in practice
- Details of the five practices in the Benefits Management Cycle relating to individual change initiatives, and examples of how they can be/have been applied in practice
- Provide guidance on how to apply benefits management at a collective or portfolio level encompassing all projects and programmes included in the change portfolio
- Understand how to get started in implementing effective benefits management practices and how to measure and sustain progress
- Foundation exam preparation

Practitioner

The Practitioner course builds on the Foundation course and focuses reviewing syllabus areas, including:

- Principles of benefits management
- Benefits Management Cycle (Identify and quantify, Value and appraise,
- Plan, Realise, Review)
- Portfolio-based benefits management
- Implement and sustain progress in the adoption of benefits management
- Understanding how to apply and tailor the Managing Benefits guidance in a scenario situation

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Managing Benefits Foundation

Objectives

The Foundation course provides comprehensive instruction and hands-on practice to embed concepts and techniques presented. This course will enable participants to:

- Understand generally applicable guidance encompassing benefits management principles, practices and techniques
- Prepare for and sit the Managing Benefits Foundation Examination

Duration

CLASSROOM /VIRTUAL
3 days

Exam and Certification

The purpose of the Foundation qualification is to confirm that a candidate has sufficient knowledge and understanding of benefits management principles, practices and techniques to work effectively in a range of benefits management roles.

The course includes the Managing Benefits Foundation exam which consists of:

- 50 multiple choice questions
- 50% pass mark (25/50)
- 40 minutes duration
- Closed book

All courses

Exam taken on afternoon of day 3 of Foundation course.

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Managing Benefits Practitioner

Objectives

The Practitioner course prepares participants to undertake the Managing Benefits Practitioner Examination. The Practitioner level qualification aims to measure whether the candidate has sufficient knowledge and understanding of the managing benefits guidance to apply and tailor it to a given scenario situation.

The course also includes review, consolidation of concepts and exam questions for the Practitioner level certification.

Please note that the Practitioner course is an examination preparation course and focuses on the application of Managing Benefits to prepare candidates for the Practitioner examination.

Duration

CLASSROOM /VIRTUAL
2 days

Exam and Certification

By completing the Practitioner course, you will have sufficient knowledge to sit the Managing Benefits Practitioner exam which consists of:

- Complex multiple-choice questions
- 8 questions per paper - with 10 marks available per question
- 40 marks or more required to pass (out of 80 available) - 50%
- 2.5 hours duration
- Open book exam (Managing Benefits guide only)

All courses
Exam is taken on the afternoon of day 2 of the Practitioner course.

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Course Delivery

As part of PM-Partners' new integrated learning solution, this course offers students the option to attend our bespoke classroom in person or virtually by dialling in from a remote location. Trainers are skilled at both delivery methods and use the latest in virtual technology to simultaneously provide participants with the same interactive, multi-faceted and challenging learning experience. Whichever delivery mode learners choose, comprehension and recall techniques will be used to provide them with a solid understanding of Managing Benefits.

For group bookings, courses can be customised to suit your requirements and conducted onsite at your premises, at our training centre, or virtually.

Virtual training: You can learn more about our virtual delivery here.

Materials: A comprehensive participant handbook and the *Managing Benefits* publication is provided for the Foundation course.

A participant handbook is provided to Practitioner participants.

APMG International Managing Benefits

APMG International administers the Managing Benefits examination scheme.

Taking your virtual exam

On the last day of your Foundation or Practitioner virtual course, you will receive a link to register for the APMG candidate portal to book your exam. You have 6 months to sit the exam online. Please check availability when making your booking.

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Who is this course for?

This course is designed for all those with a role in ensuring best use of funds by maximising the benefits realised from change initiatives.

This multi-disciplinary group includes:

- Change leaders, e.g. Senior Responsible Owners and Directors of Change
- Change initiators, e.g. Strategic Planners and Policy Leads
- Change appraisers and evaluators e.g. Business Case Writers and Appraisers
- Change implementers / enablers e.g. Portfolio, Programme and Project Managers, as well as Business Change Managers
- Change support staff, e.g. Portfolio, Programme and Project Office staff, including Benefits Managers

Participants should:

- Have experience with change initiatives and an interest in exploring benefits management principles, practices, techniques, roles and responsibilities and documents.
- Be eligible to sit the Managing Benefits Practitioner exam, participants must have obtained a pass in the Managing Benefits Foundation exam (25 or more out of 50).

Professional Development Units (PDUs)

Participants who have been awarded the Project Management Professional (PMP) credential by the Project Management Institute (PMI) are eligible to earn PDUs for their participation in these courses as follows:

Foundation
All courses (3 days): **21 PDUs** (4 Ways of Working, 13 Business Acumen and 4 Power Skills).

Practitioner
All courses (2 days): **14 PDUs** (2 Ways of Working, 10 Business Acumen and 2 Power Skills).

CPDs

Participants holding any of the Project Management accreditations (CPPP/CPPM/CPPD) are eligible to earn CPDs as follows: **Foundation: All courses** (3 days): **20 CPDs,**
Practitioner: All courses (2 days): **20 CPDs.**

PMI and Project Management Professional (PMP) are registered marks of the Project Management Institute.

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Why learn with PM-Partners?

Because we turn your career goals into reality.

Poor project skills are consistently quoted as a key reason for project failure. To be successful in project delivery, it's critical to invest in yourself and the capabilities of your team. This means setting clear goals and making a commitment to continuous improvement.

Certification and training is a vital part of this journey. But you need to know which foot to put forward, and when, to ensure you're heading in the right direction. That's where our expert guidance and support comes in.

Tell us where you want to go

At PM-Partners we start every conversation with the question, 'Where are you trying to go?' We then apply our expertise to show you exactly 'how' to get there.

We believe that having the relevant skills and methodologies is critical to delivery success, and ultimately career success. Depending on your aims, our team of professional development consultants will work closely with you to create a development pathway, or team training program, that aligns with your goals.

Helping to develop professional capabilities for 25 years

Our accredited programs provide certification and development across a range of globally recognised project management and delivery streams.

Each year, our expert facilitators train and certify more than 12,000 people throughout Australia, New Zealand and South-East Asia to best practice standards. All highly qualified practitioners in their field, they draw from real-life scenarios and their own experience to add real value for individuals, teams and organisations.

Our promise to you

PM-Partners is committed to providing industry leading education that is relevant, up-to-date and designed to meet your specific needs.

We offer qualifications in multiple disciplines, including key products in AXELOS' best practice portfolio, such as ITIL®, PRINCE2®, PRINCE2 Agile®, MSP®, MoP®, P3O® and P3M3®; APMG's AgilePM®, AgileBA®, AgilePgM™, Lean Six Sigma, Managing Benefits, Facilitation and Change Management; as well as the Scaled Agile Framework® (SAFe®); and Business Analysis programs from The Australian Chapter of the International Institute of Business Analysis™ (IIBA®), to name a few.

To find out more about how we can help you or your organisation uplift their capability, contact the experts on 1300 70 13 14.

Mike Boutel
Head of Training

Nekta Vamvoukakis
Corporate Training Consultant

Jourdan Clark
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Customer story

Listen to Dominic Cain speak about how he went from being a young Chef to a Programme Director.

> PM-Partners have been leaders in training and professional certification for over 20 years.
>
> Our trainers are highly qualified practitioners in their chosen fields.

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