

# Project Management Fundamentals

Module 1 of our Project Management  
Professional Development Program

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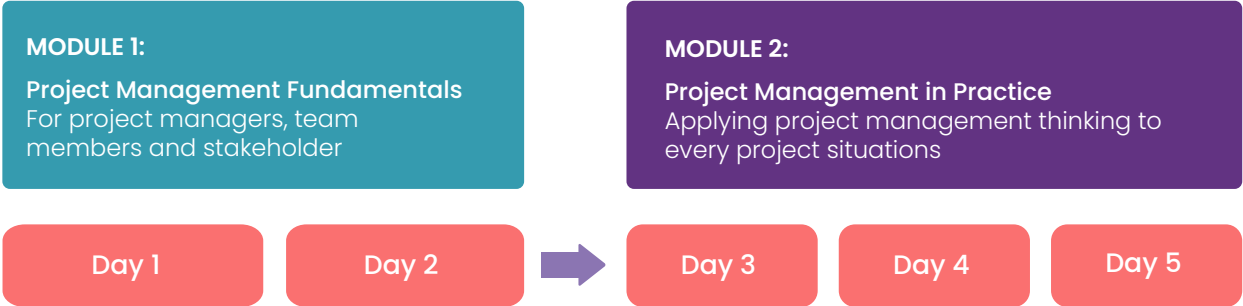


## Overview

Industry research shows that a third of all projects are delivered late. To add to this, even more come in over budget or run past the original deadline, and 28% fail altogether. How you lead a project or perform in a project team can dictate the success or failure of each initiative or project that you are involved in, regardless of its size or complexity.

Our interactive course provides you with proven techniques, tools and processes to deliver projects within specification, on time and on budget.

The course is aligned with A Guide to the Project Management Body of Knowledge (PMBOK® Guide), current research and best practice industry standards, as well as drawing upon the extensive experience of PM-Partners group’s broad ranging and continuing involvement in assisting organisations to achieve rapid results in project delivery capability.



# Objectives

## Duration: 2 days

- This course will provide participants with the essential knowledge and skills to both manage a project end-to-end, and/or be an effective and valuable member of the project team.
- The course covers the fundamental steps in every project's life cycle and uses a real-life case study approach to follow a project from conception through to completion and final review.
- The focus is on immediate and direct knowledge transfer to the workplace.



While agile concepts are introduced, this is not an Agile course. PM-Partners offers many Agile courses, the overviews for which can be located on our website.

### Successful completion of this course will enable participants to:

- Describe the similarities and differences between an Agile and a Traditional/Waterfall approach within the topic areas below.
- Assimilate essential tools and disciplines for planning and controlling projects effectively.
- Scope a project effectively.
- Create a work breakdown structure and translate this into a reliable schedule.
- Estimate with a greater degree of accuracy using common-sense and proven techniques.
- Make successful cost/schedule/scope trade-offs.
- Assess and manage project risks.
- Baseline projects and perform timely tracking, reporting and communication; managing stakeholder expectations and communication.
- Avoid 'scope-creep' by identifying, managing and controlling change throughout a project.
- Close a project effectively.

## Course delivery

As part of PM-Partners' new integrated learning solution, this course offers students the option to attend our bespoke classroom in person or virtually by dialling in from a remote location. Trainers are skilled at both delivery methods and use the latest in virtual technology to simultaneously provide participants with the same interactive, multi-faceted and challenging learning experience. Whichever delivery mode learners choose, comprehension and recall techniques will be used to provide them with a solid understanding of Project Management Fundamentals.

For group bookings, courses can be customised to suit your requirements and conducted onsite at your premises, at our training centre, or virtually.

- **Virtual training:** You can learn more about our virtual delivery [here](#).
- **Materials:** A comprehensive participant handbook is provided.
- There are no prerequisites for this course.

## Certification

Project Management Fundamentals is available as a stand-alone course, but also forms the foundation (Module 1) for the 'Project Management Professional Development Program'.

Project Management in Practice (Module 2) is a three-day course which provides a deeper exploration into the disciplines and daily challenges faced by the Project Manager. Please visit our website or contact us on 1300 701 314 for further details on this course.

### Experience Based Qualifications\*

Once you have gained industry experience in Project Management, you may wish to pursue a nationally recognised, experience-based qualification.

PM-Partners have selected Opportune Professional Development (RTO ID:60072) as our preferred provider of Nationally Recognised Qualifications. Opportune specialises in Experience Based Qualifications that make the achievement of a qualification streamlined and efficient for professionals wanting to have their previous learning and experience recognised with a qualification.

Please see the **BSB41515 Certificate IV in Project Management Practice** or **BSB51415 Diploma of Project Management** sections of our website for more information.

## Who is this course for?

- Project managers wishing to formalise their skills and/or to revisit fundamental principles.
- Members of project teams who wish to broaden their understanding of the Project Management Framework and its essential disciplines.
- Technical specialists / engineers moving into a project management/team leadership role, or working for a project manager.

## PDU & CPDs

Participants who have been awarded the Project Management Professional (PMP) credential by the Project Management Institute (PMI) are eligible to earn PDUs for their participation in these courses as follows: **14 PDUs (14 Ways of Working)**

Participants holding any of the Project Management accreditations (CPPP/CPPM/CPPD) are eligible to earn CPDs as follows: **20 CPDs**

On completion of this course, you will be awarded with a PM-Partners digital badge. These are widely accepted by leading organisations as recognition of specialist training and often shared on social media.

On the last day of training, you will be provided with a Digital Credential via the Credly Acclaim platform. This badge can be added directly to your LinkedIn profile and/or shared to your newsfeed, or other professional profile, to share your achievement with your network.

\* Opportune Professional Development is the provider of these qualifications. PM-Partners is not a Registered Training Organisation. PMI and Project Management Professional (PMP) are registered marks of the Project Management Institute, Inc.

# Why learn with PM-Partners?

## Because we turn your career goals into reality.

Poor project skills are consistently quoted as a key reason for project failure. To be successful in project delivery, it's critical to invest in yourself and the capabilities of your team. This means setting clear goals and making a commitment to continuous improvement.

Certification and training is a vital part of this journey. But you need to know which foot to put forward, and when, to ensure you're heading in the right direction. That's where our expert guidance and support comes in.

## Tell us where you want to go

At PM-Partners we start every conversation with the question, 'Where are you trying to go?' We then apply our expertise to show you exactly 'how' to get there.

We believe that having the relevant skills and methodologies is critical to delivery success, and ultimately career success. Depending on your aims, our team of professional development consultants will work closely with you to create a development pathway, or team training program, that aligns with your goals.

## Helping to develop professional capabilities for 25 years

Our accredited programs provide certification and development across a range of globally recognised project management and delivery streams.

Each year, our expert facilitators train and certify more than 12,000 people throughout Australia, New Zealand and South-East Asia to best practice standards. All highly qualified practitioners in their field, they draw from real-life scenarios and their own experience to add real value for individuals, teams and organisations.

## Our promise to you

PM-Partners is committed to providing industry leading education that is relevant, up-to-date and designed to meet your specific needs.

We offer qualifications in multiple disciplines, including key products in PeopleCert's best practice portfolio, such as ITIL®, PRINCE2® Project Management, PRINCE2® Agile Project Management, PRINCE2® Programme Management, Prince2® Portfolio Management, and P3O®; APMG's AgilePM®, AgileBA®, AgilePgM™, Lean Six Sigma, Managing Benefits and Change Management; as well as the Scaled Agile Framework® (SAFe®); and Business Analysis programs from The Australian Chapter of the International Institute of Business Analysis™ (IIBA®), to name a few.

To find out more about how we can help you or your organisation uplift their capability, contact the experts on 1300 70 13 14.



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Head of Training



**Jourdan Clark**  
Sales Manager



**Brooke Barclay**  
Corporate Training  
Sales Consultant



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\*Please note: payment is due 14 days before course start date.

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## Customer story

Listen to Dominic Cain speak about how he went from being a young Chef to a Programme Director.



“

A hands-on, well structured and organised course covering all aspects of Project Management. Would recommend to anyone who wants to get a good exposure to PM techniques, tools and processes.

*Ashneel Prasad*

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## Contact us:

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